

## DEPARTMENT OF BENEFIT PAYMENTS



June 7, 1974

ALL-COUNTY LETTER NO. 74-105

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: NOTIFICATION TO RESPONSIBLE RELATIVES OF STATE ADMINISTRATION OF  
THE RESPONSIBLE RELATIVES PROGRAM

REFERENCE:

On July 1, 1974 the State Department of Benefit Payments will assume responsibility for administration of the Responsible Relatives Program. Not later than June 25, counties must notify all known responsible relatives that their liability for July 1974 and subsequent months will be payable to the State Department of Benefit Payments.

Following is an example which counties may use for this notification:

This letter is to inform you that Welfare and Institutions Code Section 12360 provides that the State Department of Benefit Payments will assume responsibility for the administration of the Responsible Relatives Program on July 1, 1974. You will receive your July responsible relatives liability billing from the State Department of Benefit Payments during the latter part of July.

Please continue to remit your payment for your responsible relatives liability through the month of June to this office.

Counties may develop their own notification letters if they include the information embodied in the above example.

We are in the process of converting county responsible relative data into a computerized master file. To simplify our July billing process and to ensure an orderly transition we request any payments received by counties for the month of July or subsequent months, or any overpayments which normally would be applied to July or subsequent liabilities be returned to the responsible relative, rather than remitted to this Department.

# OBSOLETE

Superseded by ACL #72-15

GEN 654 (2/74)

Issued 3-17-77

Following is a suggested notice to be included with remittances of overpayments to responsible relatives:

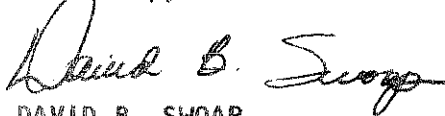
The amount enclosed is either:

- (1) an overpayment of your responsible relative liability for the period January 1, 1974 to June 30, 1974 or,
- (2) your responsible relative payment for a month subsequent to June 1974.

Do not remit responsible relatives payments to this office. The State Department of Benefit Payments assumes responsibility for administration of the Responsible Relatives Program on July 1, 1974. You will receive a billing statement and instructions from them during the latter part of July and every month thereafter as long as you continue to have a responsible relative liability.

If you have any questions concerning the notification of responsible relatives or any aspect of the conversion, you may call Larry Bernstein at (916) 322-2676.

Sincerely,



DAVID B. SWOAP  
Director

cc: CWDA

31 JUL 1974